

Board of Commissioners Regular Meeting
Thursday, March 28, 2024

1. **CALL TO ORDER:** 9:05 A.M. by Commissioner McHale
2. **ROLL CALL:** Commissioners Present: Commissioner Congress, Commissioner Zahorchak, Commissioner Uhler, Commissioner Greggs, Commissioner Holly, Commissioner McHale

Virtual Attendee: Commissioner Gibson

Staff Present:

A quorum is confirmed
Danny Hussey, IT Manager

Excused:

Cathy Cameron, Staff
Duane Shaffer, Director

3. **SETTING OF AGENDA:** The Agenda was set as presented with the addition of Board Commissioner Elections
4. **BOARD COMMISSIONER ELECTIONS:** The Board Slate was presented as is.

A motion was made by Commissioner Uhler, seconded by Commissioner Congress. The motion passed by unanimous vote.

5. **PUBLIC COMMENT:** Patron Lyman Welch commented on the addition of more Science Fiction items in the collection including the John Scalzi trilogy and Nebula Award winners. Staff will look at the collection.
6. **SECRETARY'S REPORT:** January Minutes were reviewed and will be redrafted by Secretary Holly.
7. **LIBRARY REPORT:** (attached) IT Manager Danny Hussey reported on Library happenings: First Onsite will be staging roofing materials in the grassy shared area beginning tomorrow. The traffic is impacting Staff and some are leaving; Staff Cameron added that the District is working on updating the salary schedule as the previous Director last updated the salary schedule in 2014.
8. **DIRECTOR SEARCH:** Commissioner Greggs will recap resumes received at the next meeting to the Board. IT Manager Danny Hussey reported that the job posting is on State of FL Division of Library Services and ALA jobs portal and the ads are active. Staff Cameron will not deal with the resumes received, but will forward all resumes to the Board. Commissioner Uhler discussed the possibility of using a search firm as the Board did in the past. The cost is \$28-35,000.00 with an anticipated 17 weeks to find the Director. Commissioner Uhler will work on the procedures with the agency. Commissioner Uhler

will also confirm if we need to add “veterans preference” to the post. Commissioner McHale will let Tom Pena know that we are working on the Director Search. IT Manager Hussey as with if we would be able to get an extension due to Hurricane Ian and Commissioner Uhler will report back. IT Manager Hussey will set up the application system so that resumes will be forwarded directly to the Board.

9. TREASURER’S REPORT: Commissioner Zahorchak reviewed the Board Financials (attached): Commissioner Zahorchak reported that the District received a check from the insurance and that she will deposit the check to the Synovus account. Commissioner Zahorchak reported that the new budget was not entered into the financials and this needs to be fixed right now to avoid “a disaster”. Commissioner Zahorchak expressed dissatisfaction with Myers Brettholtz and will contact the auditors at CLA for recommendations. Discussion was heard on Staff Cameron’s position and hiring an in-house person to get things done monthly.

10. BOARD COMMENTS: Commissioner Uhler commented that she is very impressed with the new Staff she has interacted with – Kate Marchetti and Derek Baker.

11. FOUNDATION UPDATE: Commissioner Uhler reported that the Sanibel Public Library Foundation has approve three new grants to the Sanibel Public Library District for the Maker Space, the Charging Station and the “Bee” my Valentine program. Discussion was heard on holding events at other venues and possibly holding a lecture series at the Library. The volunteer program has not been brought back at this time.

12. UPCOMING MEETINGS:

Thursday, April 25, 2024

Thursday, May 23, 2024

Thursday, June 27, 2024

13. ADJOURNMENT: 10:33 A.M.

Approved: _____

