

Board of Commissioners Regular Meeting

December 16, 2021

1. **CALL TO ORDER:** The meeting was called to order by Commissioner Congress at 9:08 A.M.

2. **ROLL CALL:** Commissioners Present:
Melanie Congress, Chair
Linda Uhler, Secretary
Sandy Zahorchak, Treasurer
Roy Gibson
Susie Holly
Barbara Ruben
Commissioner Excused:
Nicole McHale, Vice Chair

A physical quorum is confirmed.

Staff Present: Margaret Mohundro, Executive Director
Cathy Cameron, Clerk

3. **SETTING OF AGENDA:** The Agenda was set as presented with the addition of confirming upcoming meeting dates.

4. **PUBLIC COMMENT:** None.

5. **SECRETARY'S REPORT:** Commissioner Uhler presented the Minutes from November 18, 2021 Regular Board Meeting, which were approved as presented.

6. **TREASURER'S REPORT:** November financial reports were provided to the Board by Commissioner Zahorchak: District CDs are earning; tax revenue is coming in with a distribution of \$982,619 recorded in December; Staff Cameron to check with accountant to determine what comprises bank fees and will have the Adult and Youth Programs shown separately in the Budget and the P&L reports; Financials will be held for audit.
The District audit for fiscal year 2020-21 is in progress and audit findings will be reported to the Board in January.

7. **DIRECTOR'S REPORT:** Executive Director Mohundro reported on Library Highlights to the Board: Author Series tickets will be released on Monday, December 20th; Library is monitoring the virus situation daily as we move ahead with plans for Author Series and other receptions and programs and have procedures in place that include social distancing and precautions; The Shack frozen custard shop on Sanibel is donating a portion of its sales to various local foundations in December and has included the Foundation for its sales on December 24th; Library is monitoring the situation concerning eBooks and publishers, and how access to eBooks is provided through vendors such as OverDrive. Pricing and fair access seem to be concerns. U.S. Congress is beginning to investigate how this may affect financial and practical challenges in libraries; Brush with History exhibit will be displayed in February; Newly configured cabinetry and shelving has been placed between the youth area and the east circulation desk; weeding and shifting of books

has been completed; Library is monitoring latest technology virus that TLC, Library cataloging system may have been exposed to; Scott Turow posted his upcoming visit to the Library for Author Series on Face Book; mobile wifi hotspots cost \$1,680 per year at the discounted price through Tech Soup and Commissioner Uhler suggested that the Foundation check to see if they if Sanibel Public Library can purchase additional units.

8. **FOUNDATION UPDATE:** Commissioner Uhler provided an update on activities.
9. **BOARD COMMENTS:** Commissioner Gibson commended Executive Director Mohundro for her excellent report and manner of reporting; 2021 Year in Review is in the works; video honoring former City Manager Judie Zimomra is available through YouTube; thank you to Commissioners Gibson and Ruben on their first anniversary for service on the Board; Comments were heard on the possibility of Library programs being accessible by Zoom – Library programs such as Duane Shaffer’s History talks will be available through Zoom, but copyrights, publishers, contracts limit this for other programming; Commissioner Ruben inquired about how receptions at events would be handled, Executive Director Mohundro advised that refined procedures are in place including less food on tables, more passing of refreshments, additional distancing at book signing lines; Commissioner Gibson asked what the procedure is for spillover crowds and Executive Director Mohundro explained that crowds are limited by Fire Marshall rules and are monitored, in the past the Library had fire department presence to assist in crowd overflow; Commissioner Gibson inquired as to the history of the Library dates, finances, when was the first book circulated? how was the Library started? is a milestone date coming up? a snapshot moment? Discussion ensued on collecting Library history and hosting a milestone event.
10. **ADJOURNMENT:** Commissioner Congress adjourned the meeting at 10:19 A.M.

Upcoming Meeting Dates:

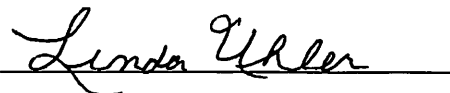
Thursday, January 27, 2022 @ 9:00 A.M.

Thursday, February 24, 2022 @ 9:00 A.M.

Thursday, March 24, 2022 @ 9:00 A.M.

Thursday, April 28, 2022 @ 9:00 A.M.

Thursday, May 26, 2022 @ 9:00 A.M.



Linda Uhler, Secretary
/cac