

Board of Commissioners Regular Meeting

August 24, 2023

OATH of OFFICE: Shelley Greggs - the Oath of Office was administered by Clerk/Notary Public Cameron to Shelley Greggs. Chair McHale and the Board welcomed Ms. Greggs to the Board.

CALL TO ORDER: The meeting was called to order by Commissioner McHale at 9:43 A.M.

- 1. ROLL CALL:** Commissioners Present:
Nicole McHale, Chair
Linda Uhler, Vice Chair
Melanie Congress, Acting Secretary
Shelley Greggs
Sandy Zahorchak, Treasurer (late arrival)

Commissioners Excused:
Roy Gibson
Susan Holly, Secretary

A physical quorum is confirmed.

Staff Present: Duane Shaffer, Assistant Director
Cathy Cameron, Clerk

- 2. SETTING OF AGENDA:** The Agenda was set as presented.
- 3. PUBLIC COMMENT:** Public was introduced: Tana Cachey. No comments were heard.
- 4. CHAIR REMARKS:** Discussion was heard on the separation agreement regarding former Director Mohundro, The signed agreement has been received. An agreement for Interim Director is being drafted by Attorney Spector.
- 5. SECRETARY'S REPORT:** Commissioner Congress presented the Minutes from July 27, 2023 meeting, which were accepted as presented.
- 6. TREASURER'S REPORT:** Commissioner Zahorchak reviewed the July financials with the Board; cd matures 2/2024; District looks fine through end of the year; Money Market is intact for back-up funds; District will see a reimbursement from Lee County Tax Collector due to held revenue due to Hurricane Ian with an anticipated \$221k reimbursement anticipated, have not heard yet who has to apply; The financials will be held for audit; SEP will be less than budgeted due to changes in staffing; will gather information from property adjuster on storm damage expenses versus insurance payment received. Also, need to contact First Onsite for a progress bill by end of September.

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7. **BUDGET DISCUSSION:** Commissioner Zahorchak reviewed the DRAFT Budget with the Board. Working on payroll schedules for upcoming budget; Commissioner Congress proposed 5.67 mills, which would be \$2,390,336.

Commissioner McHale left the meeting at 11:00. Commissioner Uhler took over as presiding Chair.

8. **INTERIM DIRECTOR'S REPORT: (attached)** Acting Director Duane Shaffer reported on Library Happenings: first full staff meeting was held on August 7th; Library will be hosting an MLIS student to do a virtual Directed fieldwork this fall; James Patterson and Matt Eversmann new book coming in April, 2024 includes our very own Librarian Beth Jarrell; Three authors are under contract for 2024 Author Series.

9. **TECHNOLOGY REPORT:** Danny Hussey, IT Head, provided information on solar panels/panel power wall with generator/battery back up to provide energy to service elevators with power outage. He will be visiting Fort Myers Beach Library to see what they are doing. There is a possible grant with Federal Reduction Act of \$30,000.

10. **BOARD COMMENTS:** None.

11. **FOUNDATION UPDATE:** Commissioner Uhler reported that the Foundation Grant is forthcoming.

13. **ADJOURNMENT:** Commissioner Uhler adjourned the meeting at 12:08 P.M.

Upcoming Meeting Dates:

Tentative Budget Hearing, Tuesday, September 12, 2023 @ 5:01 P.M.

Final Budget Hearing - September 18, 2023 @ 5:01 P.M.

Regular September Meeting – September 18, 2023 @ 3:00 P.M.



Melanie Congress, Acting Secretary
/cac