

Board of Commissioners Regular Meeting

Thursday, February 22, 2024

1. **CALL TO ORDER:** 9:04 A.M. by Commissioner McHale
2. **ROLL CALL:** Commissioners Present: Commissioner Zahorchak, Commissioner Uhler, Commissioner Gregg, Commissioner Holly, Commissioner Gibson, Commissioner McHale

Commissioner Excused: Commissioner Congress

A quorum is confirmed

Staff Present: Duane Shaffer, Director
Cathy Cameron, Clerk

3. **SETTING OF AGENDA:** The Agenda was set as presented with the addition of #7. Director Application.
4. **PUBLIC COMMENT:** None.
5. **FIRST ONSITE:** Patrick Vorhees, of First Onsite discussion the need for roof repairs/replacements: The roof would be covered under 2 warranties – material – aluminum – 20 years, and labor at 10 years; engineer to design the roof per Florida building Code, which will meet or exceed the City of Sanibel’s Code and will meet insurance requirements; Dove Grey is closest to the existing color; Permitting with the City of Sanibel will take ten (10) days to two (2) weeks after submission; materials will then be ordered and each panel cut to size with extra panels on site so as not to run out of product; clean-up will be done daily including nail sweeps with magnets; vegetation will be protected; trailers will be onsite along with dumpsters; daily reports would be given. There are presently no aluminum supply issues. 032 Aluminum is proposed; the project will take three (3) weeks if uninterrupted and they will work around events. When working with solar panels, if approved in the future, always have a roofing contractor present to maintain the warranty.
6. **CHAIR REMARKS:** None.
7. **LIBRARY DIRECTOR:** Discussion was heard on the draft Application/Job Description for the Library Director search. Commissioner Holly will send the final draft to Clerk Cameron and the ad will be placed. The Board will prepare a list of questions to ask candidates.
8. **SECRETARY’S REPORT:** Minutes from December 21, 2023 approved as typed.

9. TREASURER'S REPORT: Commissioner Zahorchak reported on September, October and November financials. To be held for audit; \$2 mil in the bank at this time includes tax revenue from 2023; Synovus Money Market is \$2 mil and the cd is at \$1.4 mil. Financials are in good standing.

10. DIRECTOR'S REPORT: (attached) Highlights include the meeting room being completed and ready for use; New staff Shannon, Ariana, and Kate were introduced to the Board; Author Series update – Marie Benedict was a huge success with 255 attendees; Nathaniel Philbrick will be here on March 14th.

11. BOARD COMMENTS: None.

12. FOUNDATION UPDATE: Commissioner Uhler advised that all is good with the Foundation.

13. UPCOMING MEETINGS:

Thursday, March 28, 2024

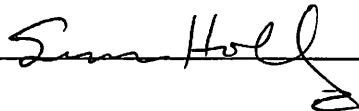
Thursday, April 25, 2024

Thursday, May 23, 2024

Thursday, June 27, 2024

14. ADJOURNMENT: 11:19 a.m.

Approved: _____

A handwritten signature in black ink, appearing to read "Susan Holt", is written over a horizontal line. The signature is cursive and includes a small flourish at the end.