

**Board of Commissioners
Regular Meeting
August 22, 2024**

1. **CALL TO ORDER:** 9:02 A.M

2. **ROLL CALL:** Commissioners Present: Commissioner Uhler, Commissioner McHale, Commissioner Zahorchak, Commissioner Congress, Commissioner Greggs

Commissioner joining Virtually: Commissioner Holly

Commissioners Absent: Commissioner Gibson

A quorum is confirmed

Staff Present: Duane Shaffer, Interim Director
Cathy Cameron

Guests Present: Chris Kessler, CPA – virtually
Matthew Finnelli, MBA, CPA – present, from CliftonLarsonAllen

3. **SETTING OF AGENDA:** The Agenda was set as presented.

4. **AUDIT PRESENTATION:** Chris Kessler, CPA and Matthew Finnelli, MBA, CPA presented the fiscal year 2022 – 2023 final audit report.

A motion was made by Commissioner Greggs seconded by Commissioner McHale accepting the 2023 Audit Report. The motion carried unanimously by voice vote

5. **PUBLIC COMMENT:** None

6. **DIRECTOR SEARCH:** Interim Director Duane Shaffer cited comments from Staff regarding candidates. Interim Director Shaffer and Staff Cameron were excused.

7. **SECRETARY’S REPORT:** Minutes from July 25, 2024 were approved as presented. Minutes from Special Meetings of July 31, 2024, August 1, 2024 and August 20, 2024 were accepted as presented.

8. **TREASURER’S REPORT:** None.

9. **BUDGET DISCUSSION:** Commissioner Zahorchak reviewed the DRAFT Budget for the Board.

10. **DIRECTOR’S REPORT:** (attached) Interim Director Duane Shaffer shared Library happenings including the following: there was minor damage to the new roof by tropical storm Debby. State Roofing has replaced 2 8-foot panels; new generator is scheduled for installation September 3rd and 4th; carpet cleaning is scheduled in the Children’s area on August 26th and new carpet sections to be installed on September 9th; The Sanibel Public Library Foundation, Inc. supported Butterfly Garden has been completed; Staff Eden Sherman, Andrew Dyen-Shapiro, and Kate Marchetti

attended FLSW Staff Day; Matt Gindling, Eden Sherman, and Shelby Stuebner continue to assist the Shell Museum in cleaning and organizing their library; Summer Reading Program was very successful!

11. UPCOMING BOARD VACANCY: Seat 7 will be vacant following the November General Election. It was agreed that the Board will accept applications for this opening in September and make an appointment at the October meeting.

12. UPCOMING MEETINGS: Regular Meeting: September 12, 2024 at 3:00 P.M.
Tentative Budget Hearing: September 12, 2024 at 5:01 P.M.
Final Budget Hearing: September 24, 2024 at 5:01 P.M.

13. ADJOURNMENT: 11:30 A.M.

APPROVED: _____