

Sanibel Public Library District

Fines and Fees Policy

Patrons will be unable to check out library materials if \$20.00 or more is owed on their account. Fines may be paid with cash, check, or credit card at the main desk.

Overdue Fines

The Library charges overdue fines for all general collection materials. Youth materials, all items with a call number beginning in J or YA, do not accrue overdue fines.

The Library provides a three (3) day grace period after an item's due date. After the grace period, items will begin accruing overdue fines. Paperless notices are provided to help inform patrons of overdue items.

Material	Overdue Fine Per Day	Max Overdue Fine
Books	\$0.20	\$6.00
DVDs	\$0.20	\$6.00
CD Books	\$0.20	\$6.00
Music CDs	\$0.20	\$6.00
Periodicals	\$0.20	\$6.00
AD Video Games	\$0.20	\$6.00
Kits	\$2.00	\$16.00
Tabletop Games	\$2.00	\$16.00
Hotspots	\$2.00	\$16.00
Interlibrary Loans	\$2.00	Specific

Other Fees

Type	Charge
Visitor Card	\$10.00 per year
Black and White Printouts/Copies	\$0.10 per page
Colored Printouts/Copies	\$0.25 per page
Faxing	\$2.00 per fax

Damaged Items

If items are returned with damage that cannot be repaired and determined to be unusable they are withdrawn from the collection. A replacement fee is charged to the patron's account based on the item cost.

Lost Items

- If items are not returned within 30 days of their due date, the item is considered lost. A replacement fee is charged to the patron account based on the item cost.

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- If a lost item is found and returned in good condition within three months of its original due date, the replacement fee will be waived. If the item has already been paid for, a refund will be available.
- If an item is not returned within three months of its original due date, it will be withdrawn from our collection.

Lost and Damaged item replacement fees reflect the Library's cost for the item.

The Library is unable to accept replacement copies for damaged or lost items.

Library Policy
Sanibel Public Library District Board of Commissioners
Adopted December 18, 2025