SANIBEL PUBLIC LIBRARY DISTRICT

770 Dunlop Road Sanibel, Florida 33957 sanlib.org 239-472-2483

Board of Commissioners Regular Meeting

Thursday, Sep. 24, 2026

1. **CALL TO ORDER:** 2:32 p.m. by Commissioner Uhler

2. **ROLL CALL:** Commissioners Present: Commissioner Greggs, Commissioner Shepard, Commissioner Uhler, Commissioner Vinciguerra (arrived 2:34), Commissioner Walker, Commissioner Walton, Commissioner Zahorchak

   Commissioner Excused: None. Full quorum confirmed
   Staff Present: Amber Cox, Executive Director
   Danny Hussey, Assistant Director

3. **SETTING OF AGENDA:** Executive Director Cox added item: Consideration of proposed settlement of disputed claim with former employee.

4. **PUBLIC COMMENT:** None

5. **SECRETARY'S REPORT:** Minutes from Aug. 27, 2026, approved as presented. Minutes from Sep. 10, 2026, Tentative Budget Hearing, approved as presented.

6. **TREASURER'S REPORT:** Commissioner Zahorchak presented the August Financial Report for the Board as provided by Accountant Holly Simone. The report will be held for audit. Commissioner Zahorchak highlighted and questioned line items on the report where current year spending is significantly lower than last year. These included Community Relations (due to change in personnel), Postage (due to increased use of email and elimination of a postage meter), Collections (which will reflect catch-up spending in September's report), Summer Reading Program (due to changes in prize awards), and other expenses lightened by staff taking on duties once contracted.

7. **DIRECTOR'S REPORT:** Executive Director Cox reported that the contract for an EV parking space, discussed at the July meeting, is in process. Staff and Board members praised the new H2D laser cutter, new printer, and R2-D2 replica that will be used as a prototype for future kits and programming. Executive Director Cox expressed pride in staff work inventorying all library materials as the team prepares to shift shelving for attractiveness and organization purposes.

8. **FOUNDATION UPDATE:** Foundation Member Uhler presented a check for $112,688.87 to fulfill the Foundation's commitment for the current fiscal year.

9. **CONSIDERATION OF PROPOSED SETTLEMENT OF DISPUTED CLAIM WITH FORMER EMPLOYEE:** After discussion, the Board approved a settlement agreement with the former employee in the amount of $68,474.57.

Commissioner Greggs moved to approve the settlement in the amount of $68,474.57 with the former employee; Commissioner Walton seconded the motion. The motion passed unanimously by voice vote: Yes: Commissioner Shepard, Commission Greggs, Commissioner Uhler, Commissioner Vinciguerra, Commissioner Walker, Commissioner Walton, Commissioner Zahorchak; No: there were none.

10. **PUBLIC RECORD FEE POLICY ADOPTION:** The Board reviewed revisions to the policy it discussed at the August 27 meeting.

    Commissioner Shepard moved to adopt the policy as revised; Commissioner Greggs seconded the motion. The motion passed unanimously by voice vote: Yes: Commissioner Shepard, Commission Greggs, Commissioner Uhler, Commissioner Vinciguerra, Commissioner Walker, Commissioner Walton, Commissioner Zahorchak; No: there were none.

11. **2026-2031 STRATEGIC PLAN ADOPTION:** Board Commissioners reviewed revisions to the plan made since discussion at the August 27 meeting.

    Commissioner Vinciguerra moved to adopt the strategic plan as revised; Commissioner Walker seconded the motion. The motion passed unanimously by voice vote: Yes: Commissioner Shepard, Commissioner Greggs, Commissioner Uhler, Commissioner Vinciguerra, Commissioner Walker, Commissioner Walton, Commissioner Zahorchak; No: there were none.

12. **2025-2026 DIRECTOR EVALUATION**: Executive Director Cox presented and highlighted the Library's accomplishments from the past year, as she informed the Board of this year's progress on the 25-26 Action Plan. Executive Director Cox and Assistant Director Hussey were then excused from the meeting, and the Commissioners proceeded with the annual director evaluation process.

    The regular meeting of the Board of Commissioners paused at 5:01 p.m. for the Final Budget Hearing and reconvened at 5:18 p.m.

    Upon reconvening, the Board informed Executive Director Cox of their salary decision and voiced support to Assistant Director Hussey, thanking both staff members for their superior work and dedication throughout the fiscal year.

13. **BOARD COMMENTS:** None

14. **NEXT MEETING DATE**: The next regular board meeting is 9 a.m. Oct. 22.

15. **ADJOURNMENT:** 5:57 p.m.

