

Board of Commissioners Regular Meeting

May 26, 2022

1. **CALL TO ORDER:** The meeting was called to order by Commissioner Congress at 9:05 A.M.
2. **ROLL CALL:** Commissioners Present:
 - Melanie Congress, Chair
 - Nicole McHale, Vice Chair
 - Linda Uhler, Secretary
 - Sandy Zahorchak, Treasurer
 - Susie Holly
 - Barbara Ruben
 - Roy Gibson – virtuallyA physical quorum is confirmed.
Staff Present: Margaret Mohundro, Executive Director
Cathy Cameron, Clerk
3. **SETTING OF AGENDA:** The Agenda was set as presented.
4. **PUBLIC COMMENT:** None.
5. **SECRETARY’S REPORT:** Approved as presented.
6. **TREASURER’S REPORT:** Commissioner Zahorchak reported on the District’s financials through April, 2022; District has 2 CDs maturing on May 30, 2022, \$100k to be transferred to checking and \$200k to be renewed for a period of 3 months at .001%; electric bill remains well over budget – Commissioner Uhler will reach out to Mr. Geoff Roepstorff of LCEC to see if he can take a look at the Library’s usage and costs to possibly provide guidance; running close to budget overall. Suggestions for upcoming fiscal year budget include \$5,000 for Public Health (formerly Covid/Pandemic), and also with rising fuel costs to double the amount budgeted for generator fuel, staff increases closer to 6.5% to assist with inflation and higher cost of living.

Discussion of salaries and wages for the current fiscal year was heard with Commissioner Congress suggesting that the Board approve a one-time inflationary amount to be awarded to Staff this current fiscal year to help assuage the burdens of rising costs. Discussion was heard on methodology of calculation, flat amount across the board, part time at a different rate, use of contingency funds; Executive Director Mohundro and Staff Cameron to develop methodology and rates to present to the Board.

Discussion was led by Commissioner Zahorchak on cost of accounting. Suggestions were heard on ways to lessen accounting costs: let current accounting firm go and move to a contractor for accounting; hire a part time accountant; hire a part time employee to do accounting aspects of Admin position to phase the accounting aspect out of the position. Comments also included outsourcing of HR and employee handbook from Staff Cameron; Commissioner Ruben asked why question the present accounting cost, Commissioner Zahorchak commented on high rates, hiring a contractor or part time accountant to keep costs down, succession planning and continuity.

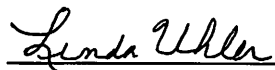
7. **DIRECTOR'S REPORT:** Executive Director Mohundro reported on Library happenings: Blue Flamingos Awards presented to Library; working on implementation of Library Consortium; OCLC reclamation Project was reviewed by Executive Director Mohundro explaining the process to the Board; picnic table and two benches were added to the plaza area.
8. **FOUNDATION UPDATE:** No report.
9. **BOARD COMMENTS:** Commissioner Gibson commented on Executive Director Mohundro's excellent report. Commissioner Gibson inquired as to whether the Library visitor count is back to pre-pandemic levels, Executive Director Mohundro advised that the numbers are moving up; Commissioner Gibson inquired as to whether the FASD conference or others like that would be beneficial for Board Members to attend and Executive Director Mohundro responded that it was more administrative and functional library operations and not necessarily a Board role. The District's attorney has confirmed a Board presentation coming in June, which will include Board Ethics.
10. **ADJOURNMENT:** Commissioner Congress adjourned the meeting at 10:25 A.M.

Upcoming Meeting Dates:

Thursday, June 30, 2022 @ 9:00 A.M.

Thursday, July 28, 2022 @ 9:00 A.M.

Thursday, August 25, 2022 @ 9:00 A.M.



Linda Uhler, Secretary

/cac