

**SANIBEL PUBLIC LIBRARY DISTRICT**

770 Dunlop Road Sanibel, Florida 33957 [www.sanlib.org](http://www.sanlib.org) 239-472-2483

**Board of Commissioners Regular Meeting**

**December 21, 2023**

**CALL TO ORDER:** The meeting was called to order by Commissioner Uhler at 9:08 A.M.

**1. ROLL CALL:** Commissioners Present:

Nicole McHale, Chair (late arrival)

Linda Uhler, Vice Chair

Sandy Zahorchak, Treasurer

Susan Holly, Secretary

Melanie Congress

Shelly Greggs

Commissioners Excused:

Roy Gibson

A physical quorum is confirmed.

Staff Present: Duane Shaffer, Interim Director

Cathy Cameron, Clerk

**2. SETTING OF AGENDA:** The Agenda was set as presented.

**3. PUBLIC COMMENT:** None.

**4. CHAIR REMARKS:** None.

**5. SECRETARY'S REPORT:** Commissioner Holly presented the Minutes from November 30, 2023 meeting, which were accepted as presented.

Commissioner Holly presented the Minutes from the Final Budget Hearing of December 18, 2023, which were accepted as presented. TRIM packet was completed and submitted to the State.

**6. TREASURER'S REPORT:** Commissioner Zahorchak reported that the District is still undergoing audit. Estimated repairs to chiller system are estimated at approximately \$30,000. Electric bills are running high and we will investigate with LCEC.

**7. DIRECTOR'S REPORT: (attached)** Interim Director Duane Shaffer reported on Library Happenings: Building restoration is ongoing, cabinets downstairs are being installed, working with First Onsite to get punch list, electrical and plumbing work completed. Handicapped spaces, bike racks and parking bumpers have been painted. Author Series, Lauren Willig, scheduled for January 16<sup>th</sup>.

**8. FOUNDATION UPDATE:** Thank you to the Foundation for supporting the Sensory Program – Megan Willis held the first program for children aged 2-5, with 15 participants.


**9. BOARD COMMENTS:** None.

**Sanibel Public Library District  
BOC Meeting December 21, 2023**

**10. ADJOURNMENT: 9:52 A.M.**

**Upcoming Meeting Dates:**

**January 25, 2024 @ 9:00 A.M.**

  
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Susan Holly, Secretary  
/cac