

Board of Commissioners Regular Meeting

August 26, 2021

1. **CALL TO ORDER:** The meeting was called to order by Commissioner Congress at 9:02 a.m.
2. **ROLL CALL:**
 - Commissioners Present:
 - Melanie Congress, Chair
 - Sandy Zahorchak, Treasurer
 - Susie Holly
 - Barbara Ruben, Acting Secretary
 - Commissioners Excused:
 - Roy Gibson
 - Nicole McHale
 - Linda Uhler

A physical quorum is confirmed.

Staff Present: Margaret Mohundro, Executive Director
Cathy Cameron, Clerk
3. **SETTING OF AGENDA:** The Agenda was set as presented.
4. **PUBLIC COMMENT:** None.
5. **SECRETARY'S REPORT:** Commissioner Congress presented the Minutes from July 22, 2021 Regular Board Meeting, which were approved as presented.
6. **TREASURER'S REPORT:** Commissioner Zahorchak reviewed the July, 2021 financial reports for the Board. Of note, cash is down as expected this time of the year as most of the tax revenue has been received for the current fiscal year. Highlights included: Labor, Material, Repairs is higher than budget due to roofing and plumbing repairs; a savings will be seen for the current fiscal year in wages and benefits due to less hiring during the year as well as a change in election by staff of benefits; office supplies are tracking lower than budgeted. It was noted that overall 2020-21 was an unusual year for all. Unassigned Reserves/Uncommitted Fund Balance will be reviewed at the September meeting. Financial reports will be held for audit.
7. **BUDGET 2021-2022 DISCUSSION:** Commissioner Zahorchak reviewed the DRAFT 2021-22 Budget. Staff Cameron will confirm amounts for Accounting and Property Appraiser Fees and update the DRAFT Budget accordingly.
8. **ACTION PLAN:** Executive Director Mohundro reviewed the DRAFT Action Plan 2021-22 for the Board.

A motion was made by Commissioner Zahorchak, seconded by Commissioner Holly to accept the Action Plan 2021-22 as presented. The motion passed unanimously by voice vote.
9. **ADJOURNMENT:** Commissioner Congress adjourned the meeting at 10:41 A.M. due to lost quorum.

Upcoming Meeting Dates:

Friday, September 3, 2021 @ 5:01 P.M. – Tentative Budget Hearing

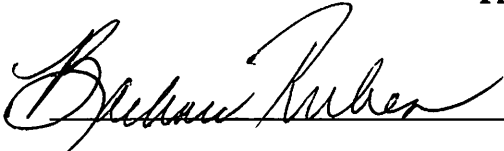
Thursday, September 16, 2021 @ 3:00 P.M.

Thursday, September 16, 2021 @ 5:01 P.M. – Final Budget Hearing

Thursday, October 28, 2021 @ 9:00 A.M.

Thursday, November 18, 2021 @ 9:00 A.M.

Thursday, December 16, 2021 @ 9:00 A.M.



Barbara Ruben, Acting Secretary
/cac