

Board of Commissioners Regular Meeting
November 30, 2023

CALL TO ORDER: The meeting was called to order by Commissioner Uhler at 9:10 A.M.

1. ROLL CALL: Commissioners Present:

Nicole McHale, Chair (late arrival)
Linda Uhler, Vice Chair
Sandy Zahorchak, Treasurer
Susan Holly, Secretary
Melanie Congress
Shelly Greggs

Commissioners Excused:

Roy Gibson

A physical quorum is confirmed.

Staff Present: Duane Shaffer, Interim Director
Cathy Cameron, Clerk

Guests Present: Attorney Sarah Spector and Attorney Jim Fox,
Roetzel & Andress (Virtual)

2. SETTING OF AGENDA: The Agenda was set as presented.

3. WEBSITE DISCUSSION: IT Manager Danny Hussey explained the history of the website discrimination complaint. Sarah Spector and Jim Fox updated the library board about communication with Cynthia Wesley at the Department of Education in regards to the access complaint with the website. Jim Fox updated the library board with options in regards to the complaint.

1. Ignore the complaint, Jim stated Federal litigation is unlikely
 2. Ask for a list of the specific things the DOE want changed with the website, if they pursue regulatory action the library would cite the lack of details given as a defense
 3. Take the website down permanently
 4. Continue to work with vendors to satisfy various access issues that other audits may find
- Jim did not recommend signing the resolution agreement provided by the Department of Education. Jim believes the consent agreement is overreaching and does not specifically outline what they want done. The board agreed to pursue option 2 and asked the law office to submit a letter to the Department of Education asking a list of specific problems they have with the library website.

4. PUBLIC COMMENT: None.

5. SECRETARY'S REPORT: Commissioner Holly presented the Minutes from October 26, 2023 meeting, which were accepted as presented.

6. **TREASURER'S REPORT:** Commissioner Zahorchak reported that the District is still undergoing audit. We will reach out to the accounting firm for current financials.
TRIM Compliance: The District received a Certification letter from the Florida Department of Revenue, Property Tax Oversight Division citing non-compliance. A full Board physically present in the Room must pass the Final Budget by way of unanimous vote. The Final Budget Hearing has been scheduled for Monday, December 18, 2023 at 5:01 P.M.
7. **TRIM COMPLIANCE:** District was cited for not having a full Board physically present at the adoption of the Final Budget and for not displaying the millage rate correctly. The Board will reconvene the Final Budget Hearing on Monday, December 18, 2023 at 5:01 P.M
8. **DIRECTOR'S REPORT: (attached)** Acting Director Duane Shaffer reported on Library Happenings: Restoration is ongoing with cabinets placed on the first floor, some plumbing completed, final electric still pending; Generator
9. **GENERATOR DISCUSSION:** Proposals as received from the advertised Request for Proposals were reviewed: Generator SuperCenter, GRID, and Sanibel Electric submitted proposals.
10. ***A motion was made by Commissioner Congress, seconded by Commissioner Holly to accept the proposal from Generator Supercenter in the amount of \$79,597.00.***

The motion was approved unanimously by voice vote.

Yes: Commissioner Uhler, Commissioner Greggs, Commissioner McHale, Commissioner Holly, Commissioner Zahorchak, Commissioner Congress
No: There were none.
Excused: Commissioner Gibson
11. **FOUNDATION UPDATE:** Commissioner Uhler reported that the Foundation has approved grants to support Lego Kits, Bi-Monthly Sensory Play Station; Water Bottle Filling Station; Plant Identification Sight and StackMaps Directory.
12. **BOARD COMMENTS:** Commissioner Congress suggested that the Library purchase and sell water bottles with the Library's logo on it to compliment the new water bottle filling station.
13. **ADJOURNMENT:** 11:30 A.M.

Upcoming Meeting Dates:

December 21, 2023 @ 9:00 A.M.

January 25, 2024 @ 9:00 A.M.



Susan Holly, Secretary
/cac