

# Sanibel Public Library District

770 Dunlop Road

Sanibel, FL 33957

239.472.2483

www.sanlib.org

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**Agenda**  
**Board of Commissioners**  
**Final Budget Hearing**  
**Thursday, September 24, 2024 5:01 P.M.**

1. Call to Order Uhler

2. Roll Call  
Confirmation of quorum

3. Public Comment

4. Presentation and Review of Final Budget 2024-25 Zahorchak

5. Public Hearing and Adoption of Resolution 2024-03 Uhler

ADOPTING THE FINAL LEVYING OF AD VALOREM, TAXES FOR SANIBEL PUBLIC LIBRARY DISTRICT, LEE COUNTY, FLORIDA, FOR FISCAL YEAR 2024-25: PROVIDING FOR AN EFFECTIVE DATE.

6. Public Hearing and Adoption of Resolution no. 2024-04 Uhler  
ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2024-25; PROVIDING FOR AN EFFECTIVE DATE.

7. Adjourn Uhler

**Sanibel Public Library District**  
**Resolution Adopting Final Millage Rate Fiscal Year 2024-25**

**Resolution Number 2024-03**

**A RESOLUTION OF THE SANIBEL PUBLIC LIBRARY DISTRICT OF SANIBEL, LEE COUNTY, FLORIDA ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR SANIBEL, LEE COUNTY, FLORIDA, FOR FISCAL YEAR 2024-25; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Sanibel Public Library District of Sanibel, Lee County, Florida, on September 24, 2024 adopted Fiscal Year 2024-25 Final Millage Rates following a public hearing as required by Florida Statute 200.065; and

**WHEREAS**, the gross taxable value for operating purposes not exempt from taxation within Sanibel, Lee County, has been certified by the County Property Appraiser to the Sanibel Public Library District as **\$4,660,521,567**

**NOW, THEREFORE, BE IT RESOLVED** by the Sanibel Public Library District of Sanibel, Lee County, Florida, that:

1. The FY 2024-25 operating millage rate is 0.5632 mills, which is equal to the rolled-back rate.
2. This resolution shall take effect immediately upon its adoption.

**DULY ADOPTED** at a public hearing this 24th Day of September, 2024

**Time Adopted** \_\_\_\_\_

\_\_\_\_\_  
Sanibel Public Library District  
Linda Uhler, Chair

ATTEST:

\_\_\_\_\_  
Sandra Zahorchak, Treasurer

\_\_\_\_\_  
Catherine A. Cangelosi-Cameron, Clerk

**Sanibel Public Library District**  
**Resolution Adopting Final Budget Fiscal Year 2024-25**

**Resolution Number 2024-04**

**A RESOLUTION OF THE SANIBEL PUBLIC LIBRARY DISTRICT OF LEE COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2024-25; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Sanibel Public Library District of Lee County, Florida, on September 24, 2024 held a public hearing as required by Florida Statute 200.065; and

**WHEREAS**, the Sanibel Public Library District of Lee County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2024-25 in the amount of **\$ 2,889,644**

**NOW, THEREFORE, BE IT RESOLVED** by the Sanibel Public Library District of Lee County, Florida, that:

1. The Fiscal Year 2024-25 Final Budget be adopted.
2. This resolution will take effect immediately upon its adoption.

**DULY ADOPTED** at a public hearing this 24th Day of September, 2024.

**Time Adopted at \_\_\_\_\_ P.M.**

\_\_\_\_\_  
Sanibel Public Library District  
Linda Uhler, Chair

ATTEST:

\_\_\_\_\_  
Sandy Zahorchak, Treasurer

\_\_\_\_\_  
Catherine A. Cangelosi-Cameron, Clerk

**SANIBEL PUBLIC LIBRARY DISTRICT FINAL BUDGET 2024-25**

**millage  
slippage**

**0.0005632 Roll-back rate  
4.00%**

**TAXABLE VALUE**

**4,660,521,567 7.1.2024 DR420 Line 4**

**ESTIMATED TAX REVENUE**

Tax Revenue **2,624,806**  
Slippage **104,992 4% slippage**  
**2,519,814**

**TOTAL EST TAX REVENUE**

Net Tax Revenue **2,519,814 Board 7.25.2024 2,519,814**

**OTHER INCOME**

Investment Income **48,000 (\$4,000/mos) 7.19.2024 SZ**  
Fines **1500 7.19.2024 SZ**  
User Fees **5000 7.19.2024 SZ**  
Copy Machine **4000 7.19.2024 SZ**  
Room Rental **2000**  
Product Sales **3000 (includes other merchandise,etc)**

**TOTAL OTHER INCOME**

**63,500**

**GRANTS and GIFTS**

State Revenue **31,330**  
eRate **25,000**  
Foundation - Admin Support **25,000 8.14.2024 BF/cac**  
Foundation Programming **75,000 8.22.2024 LU**  
Foundation - Youth/Summer Reading Program **25,000 8.14.2024 BF/cac**  
Foundation - Special Projects **50,000 8.14.2024 BF/cac**  
Foundation - Collection Development **75,000**

**TOTAL GRANTS and GIFTS**

**306,330**

**TOTAL INCOME/ REVENUE**

**2,889,644**

**TOTAL SOURCE OF FUNDS**

**2,889,644**

**EXPENDITURES**

**SALARIES, WAGES & BENEFITS**

Payroll - Gross	1,000,000	Board 7.25.2024	
Payroll - Other	9,000		flat 6.18.2024 cac
Payroll - Taxes	76,500		
Payroll Fees	5100		
Employee Insurance	150,000	flat - no increase 7.17.2024 cac	
Pension	75,000	Board 7.25.2024	

**TOTAL SALARIES, WAGES & BENEFITS****1,315,600****COLLECTIONS****PHYSICAL**

Print - Adult	50,000
Print - Audio	1000
Print - Reference	500
Print - Video	4000
Print - Youth	15000
Gaming	1500

**TOTAL PHYSICAL****72,000** 6.20.2024 DS/CAC**DIGITAL - Non Print**

Digital - Audio (Hoopla)	16000
Digital - Video Music (Kanopy)	6000
Digital - Digital (eBooks)	53,600
Gaming	2500

6.20.2024 DS/CAC

**TOTAL DIGITAL - Non Print****78,100****SUBSCRIPTIONS**

Digital Subscriptions	20,600
Print Subscriptions	10,800

**TOTAL SUBSCRIPTIONS****31,400****TOTAL COLLECTIONS****181,500****ADMINISTRATIVE**

Bank Fees	2,000	
Insurance	245,137	9.5 per Acentria Ins
Workers' Compensation Insurance	2,000	6.13.2024 FLAT-CAC

	Printing		<b>5,500</b>	
	Office Supplies		<b>10,000</b>	
	Postage	(ILL is increasing mailing cost)	<b>7,000</b>	6.5.2024 DS,BJ,CAC
	Organization - Membership		<b>7,500</b>	
	Community Relations (Chamber Lunches, Give Aways for events)		<b>4,500</b>	6.5.2024 DS,BJ,CAC
	Other (staff mileage, volunteer name tags, etc)		<b>5,400</b>	
	Transponder	(14 at \$400)	<b>5,600</b>	8.22.2024 BOC
<b>TOTAL ADMINISTRATIVE</b>			<b>294,637</b>	9.5 cac
<b>PROFESSIONAL SERVICES</b>				
	Legal		<b>7,500</b>	8.22.2024 BOC
	Accounting		<b>32,240</b>	4% MB per LoriS.6.10
	Audit		<b>35,000</b>	8.22.2024 BOC
	Other Professional Services (newsletter, etc)		<b>5,000</b>	
	eRate		<b>6,000</b>	
<b>TOTAL PROFESSIONAL SERVICES</b>			<b>85,740</b>	8.22.2024
<b>PROFESSIONAL DEVELOPMENT</b>				
	Continuing Education	8.22.2024 per BOC - increase to 3 ALA, 2 FLA, 3 PLA 1 DigiPalooza	<b>15,000</b>	
	Travel		<b>35,000</b>	
<b>TOTAL PROFESSIONAL DEVELOPMENT</b>		Increase to 50,000 8.22.2024	<b>50,000</b>	8.22.2024 per BOC include C
<b>TECHNOLOGY</b>				
	ILS/Catalog (TLC)		<b>26,000</b>	flat/inv 6.14.2024/cac
	Equipment/Maintenance		<b>12,630</b>	
	Licenses & Software		<b>48,225</b>	
	Special Projects		<b>50,000</b>	
<b>TOTAL TECHNOLOGY</b>		(Reduction 16.73% over 2022-23/DH)	<b>136,855</b>	
<b>LEE COUNTY FEES</b>				
	Tax Collector		<b>52,806</b>	
	Property Appraiser		<b>16,708</b>	Est 6.5.24 from Lee Co
<b>TOTAL LEE COUNTY FEES</b>			<b>69,514</b>	

**UTILITY SERVICES**

Electric	*7% est inc based on fy actuals to date 5.20.22 cac	<b>90,000</b>	8.22 SZ
Water		<b>2,000</b>	
Sewer		<b>5,000</b>	
Rubbish Removal		<b>2,500</b>	flat 6.17.2024 cac
Telecommunications - Granite and Ring Central		<b>25,000</b>	

**TOTAL UTILITY SERVICES****124,500** 8.22.2024**BUILDING REPAIR & MAINTENANCE**

Supplies		<b>4,700</b>	
Service Contracts/United Mech, Truly Nolen, Crystal Clean..)		<b>50,000</b>	
Labor Material Repairs		<b>25,000</b>	
Licenses (elevator, CANVA,copier taxes,etc)		<b>225</b>	

**TOTAL BUILDING REPAIR & MAINTENANCE****79,925****RENTAL CONTRACTS**

Rentals	(3 copiers/scanner, postage meter)	<b>9,000</b>	Flat 6.18.2024 cac
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**TOTAL RENTAL CONTRACTS****9,000****PRODUCT PURCHASES**

MISC Purchases		<b>4,000</b>	8.22.2024 SG,SZ
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**TOTAL PRODUCT PURCHASES****4,000****LIBRARY PROGRAMS**

Adult	(includes Author Series)	<b>75,000</b>	
Youth		<b>12,500</b>	
Summer Reading Program		<b>12,500</b>	LU,MC,SZ

**TOTAL LIBRARY PROGRAMS****100,000** 8.27 SZ**FURNITURE & FIXTURES - TOTAL****0****PRESERVATION**

Print/Supplies		<b>2,500</b>	
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	Digital		<b>7,000</b>	
<b>TOTAL PRESERVATION</b>			<b>9,500</b>	6.5.2024 BJ, CAC
<b>CONTINGENCY</b>				
	GENERAL		<b>20,000</b>	
	TECHNOLOGY		<b>10,000</b>	
<b>TOTAL CONTINGENCY</b>			<b>30,000</b>	
<b>TOTAL OPERATING EXPENDITURES</b>			<b>2,490,771</b>	
<b>CAPITAL OUTLAYS</b>			0	
<b>TOTAL OPERATING EXPENSE &amp; CAPITAL OUTLAY</b>			<b>2,490,771</b>	9.5.2024
<b>Total Revenue - Total Operating Expense &amp; Capital Outlay</b>			<b>398,873</b>	9.5.2024
<b>UNASSIGNED RESERVES/FUND BALANCE</b>				
<b>NON-OPERATING EXPENDITURES</b>				
	Committed for Unemployment		50,000	
	Committed for Insurance Deductibles		400,000	
	Committed for Emergencies		620,000	
	Committed for Self-Insurance-Flood		500,000	
	Committed for Capital Improvements/Projects (less \$150 to Chiller Plant 6.20.2024)		550,000	
	Committed for Chiller Plant Replacement (150,000/yr for 3 years)		150,000	6.5.2024 DH,CAC
	Total Reserves		<b>2,270,000</b>	
<b>TOTAL USE OF FUNDS</b>				
9.5.2024 SZ/cac				