

SANIBEL PUBLIC LIBRARY DISTRICT
770 Dunlop Road Sanibel, Florida 33957 www.sanlib.org 239-472-2483

Board of Commissioners
Regular Meeting
November 21, 2024

1. **CALL TO ORDER:** 3:00 P.M by Commissioner Uhler
2. **OATH OF OFFICE:** Staff Notary Cameron administered the Oath of Office to Commissioner Greggs, Decker-McHale, Welch, and Zahorchak
3. **ROLL CALL:** Commissioner Congress, Commissioner Greggs, Commissioner Holly, Commissioner Decker- McHale, Commissioner Welch, Commissioner Uhler, Commissioner Zahorchak
4. **SETTING OF AGENDA:** The Agenda was set as presented
5. **PUBLIC COMMENT:** None.
6. **SECRETARY'S REPORT:** The Minutes from October 24th were approved as presented
7. **TREASURER'S REPORT:** (attached) Commissioner Zahorchak reviewed the financial statements for the Board.

BUDGET HEARING DATE SELECTION: The District will need to hold a Special Meeting to reconvene the Final Budget Hearing after notice is received from Florida DOR TRIM. This is due to the final budget hearing not being advertised in the paper, but only online. Both Staff and Board had heard that we did not need to advertise as The District was not increasing the millage rate. The hearing must be held after 5:01 P.M. within 2-5 days of advertisement. The Final Budget Hearing will be held on Monday, December 16, 2024 at 5:01 P.M.

DIRECTOR'S REPORT: Director Cox highlighted a few items from the monthly report (attached). Salary and Benefits Survey is forthcoming; Staff will wear name tags; Director Cox is working with departments on getting them familiar with the Budget and processes; Director Cox is working to update Employee Handbook including vacation accruals and sick leave accruals and will communicate with Staff; the generator installation is complete and waiting for the inspection from the Fire Department; the ceiling crack in the reading porch is possibly from settling and we are working to get this repaired; parking lot light repairs are still waiting on an estimate from the electrician.

8. **BOARD COMMENTS:** Commissioner Welch expressed that he is glad to serve the Library. Commissioner Welch would like to see statistics by fiscal year

ADJOURNMENT: 6.08 P.M.

NEXT MEETING DATES: Final Budget Hearing: Monday, December 16, 2024 at 5:01 P.M.
Regular Board Meeting: Thursday, December 19, 2024 @ 3:00 P.M.

APPROVED:  _____