

**Board of Commissioners Regular Meeting**

**April 28, 2022**

1. **CALL TO ORDER:** The meeting was called to order by Commissioner McHale at 9:02 A.M.

2. **ROLL CALL:** Commissioners Present:

Nicole McHale, Vice Chair

Linda Uhler, Secretary

Roy Gibson

Susie Holly

Barbara Ruben

Sandy Zahorchak, Treasurer, late arrival

Commissioner Excused: Melanie Congress, Chair

A physical quorum is confirmed.

Staff Present: Margaret Mohundro, Executive Director

Cathy Cameron, Clerk

3. **SETTING OF AGENDA:** The Agenda was set as presented.

4. **PUBLIC COMMENT:** None.

5. **SECRETARY'S REPORT:** Approved as presented.

6. **TREASURER'S REPORT:** Commissioner Zahorchak reported on the District's financials through March, 2022; Cash in the bank is down approximately \$170,000, no change in Fixed Assets; Commissioner Zahorchak commented that Staff should use their vacation hours as she does not wish staff to lose hours, Executive Director Mohundro and Staff Cameron are working to remind Staff to schedule vacations through their supervisors to ensure adequate coverage; Profit & Loss is running close to budgeted property tax earnings for the year; Foundation Grants & Gifts will be distributed later in the year as the Foundation is able to earn at a higher rate than the District; Electric bill is consistently high with the chiller unit being expensive to run; Energy Audit was discussed and Executive Director Mohundro and Staff Cameron will work toward this; Youth Collection is less than budget at this time, but will catch up; new category "Gaming" added to the financials; there is a budgeted amount of \$25,000 in Furniture and Fixtures; Executive Director Mohundro commented that Library Plaza, part of Capital Outlay budget, is in the works with picnic table, bike racks and benches ordered and native plant design will be added to the seating areas as well as a Butterfly Garden, but should be under budget

7. **DIRECTOR'S REPORT:** Executive Director Mohundro reported on Library happenings: IT Staff is sporting new Computer Coach shirts which they are wearing on Fridays and Saturdays in support of the one-on-one computer coaching sessions available; Archives Advisor which is in the planning stage, will provide digitization assistance to patrons with their photographs, asking patrons for permission to share items of historic interest related to Sanibel; Fat Spy, 1966 movie, probably the worst movie ever, includes scenes of Sanibel and is available for streaming on Hoopla; BIG Arts Monday Night Film Series is now available for check out; Commissioner McHale suggested the possibility of the Library obtaining the Zonta film collection and she will look into this; new foot bridge and picnic table have been installed; two additional benches will arrive soon; Cyberattacks are on the rise and the Library is keeping close watch; National Library

week tote bags were given out to patrons which included a Sanibel Public Library hat, beach towel and a copy of Betty Anholt and Charles LeBuff new release "Once upon the Island Known as Sanibel"; Library staff and patrons contributed items to "Donated Not Wasted" food drive; Commissioner Uhler suggested working with F.I.S.H. next year and Executive Director Mohundro suggested holding "Food for Fines" where food donations would be accepted to pay for fines to coincide with the food drive; District received funds from e-Rate \$3,496, State Aid to Libraries \$37,920 (approximately \$7,900 higher than expected); Sanibel Public Library Foundation, Inc. received a donation of \$75,000 toward the Sandy Andrews Memorial fund from her husband and children; TikTok pulled a Library post citing "bad information" regarding a poem on Covid posted during Poetry Fest – Staff Maureen Tesoro responded to TikTok telling them this was not "medical information, but poetry", TikTok put the post back up; archive photos are displayed on the columns at the east end of the Library and newspaper archives will be added to the display; Commissioner Gibson suggested archive photos and posts to be tied into the 60<sup>th</sup> Anniversary of the Library.

- 8. FOUNDATION UPDATE:** Commissioner Uhler reported that the Foundation is looking for a new board member to replace a position that opened when Foundation Board Director Jan Egeland moved out of State. Commissioner Uhler reported that Lunch with the Author 2022 was a success. Executive Director Mohundro added thanks for a great job to Commissioners Linda Uhler, Susie Holly, and Barbara Ruben for their efforts in the success of the luncheon. Commissioner Ruben recognized Commissioner Uhler on her 10 years of success with the luncheon.
- 9. BOARD COMMENTS:** Commissioner Gibson inquired as to when budget amendments are made, these are done during the budget process for the upcoming fiscal year. Commissioner Gibson commented that the Museum time line includes Sanibel Public Library founded, 1962; Executive Director Mohundro reminded the Board that the Library has museum passes that can be checked out. Commissioner Gibson also shared his photo, taken at the Sanibel Public Library and appearing in Laptops Anytime. Little Free Libraries were discussed; Commissioner Uhler saw a library on Casa Ybel; Commissioner Gibson reported that he is in discussion with the City as to how to legally set up lending libraries on Sanibel, there are conformance issues to be resolved; Commissioner Uhler commented that the support for the lending libraries supply of paperback books would be a good Foundation fit, and Commissioner Holly suggested that MacIntosh Books may be a source for donated books.
- 10. UPCOMNG MEETINGS DISCUSSION:** Discussion was heard on upcoming meeting dates: The June meeting was confirmed for June 30<sup>th</sup> and July for July 28<sup>th</sup>. The August date is tentative and will be reviewed at the May meeting.
- 11. ADJOURNMENT:** Commissioner McHale adjourned the meeting at 10:32 A.M.

**Upcoming Meeting Dates:**

**Thursday, May 26, 2022 @ 9:00 A.M.**

**Thursday, June 30, 2022 @ 9:00 A.M.**

**Thursday, July 28, 2022 @ 9:00 A.M.**

**Thursday, August 25, 2022 @ 9:00 A.M.**



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Linda Uhler, Secretary

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