

SANIBEL PUBLIC LIBRARY DISTRICT
770 Dunlop Road Sanibel, Florida 33957 www.sanlib.org 239-472-2483
Board of Commissioners Regular Meeting
February 26, 2026 9:00 A.M. Call to Order

1. **ROLL CALL:** The meeting was called to order by Commissioner Uhler at 9:06 A.M. Commissioners Present: Commissioner Greggs, Commissioner Walton, Commissioner Zahorchak, Commissioner Vinciguerra, Commissioner Uhler

Staff Present: Amber Cox, Executive Director
Danny Hussey, Assistant Director
Cathy Cameron, Office Manager

A full quorum was confirmed.

2. **Setting of Agenda:** The Agenda was set as presented.
3. **Public Comment:** None.
4. **Board Comments:** Commissioner Vinciguerra showcased 3D printed trophies made in the Library by Jonathan Flores. The trophies were made for a Pickleball tournament.
5. **Secretary's Report:** Minutes from the January 22, 2026 Regular Meeting were approved as presented.
6. **Treasurer's Report:** Commissioner Zahorchak reviewed the Financial Statements through January 31, 2026 and reported that the District is in a good financial position. Financials will be held for audit.
7. **Qualified Public Depositories Discussion:** Commissioner Zahorchak reported that Bank of the Islands is listed as a Qualified Public Depository. Synovus Bank, with a current rate of 2.25%, is also listed as a Qualified Public Depository however Synovus is becoming part of Pinnacle Financial Partners. Commissioner Zahorchak will reach out to Bank of the Islands asking them to investigate information they may have on Stone Castle FDIQ Bank Program and if they have any information on whether Pinnacle Financial Partners is a Qualified Public Depository. Director Cox to check with the auditors as to whether it is recommended to maintain funds at two different financial institutions or if it is okay to exclusively bank with Bank of the Islands while utilizing the FDIQ Bank Program.

8. **Board Vacancies Discussion – Seats 3 & 6:** The Board voiced appreciation for Melanie Congress and Nicole McHale for their service on the Board. Concerns for candidates were discussed about the need for a full quorum in the room at meetings, especially during the September budget hearings. Applications for recruitment will remain open through March 15th and the Board will vote thereafter. Discussion of the financial forms was raised and Commissioner Uhler will ask Tom Uhler to create a list of bullet points on financial disclosure for the Board.

The Board would like to invite Mr. Bob Schaeffer, Political Consultant, to talk with the Board during the April meeting on Board Commissioner electoral responsibilities, financial forms, how things work for election, ballots, etc.

9. **Library Accessibility:** Director Cox reported that the compliance date for Special Districts is April 26, 2027. Attorney Jim Fox who specializes in website and media compliance, is assisting the District with compliance stemming from the original complaint of 2023. The complaint did not originate from a patron. The ADA meeting was rescheduled to next week and standards and guidelines and online integrations will be discussed and to set a timeline. Director Cox and Assistant Director Hussey reported the focus would be on the Library's website to review and ensure compliance. Other entities are not signing agreements but are making corrections and resolving website issues.
10. **2025-26 Action Plan Progress & Timing:** Executive Director Cox reported that she has developed a tracker so that progress can be seen. Staff is undergoing background checks. We will be charging volunteers to pay for roughly 1/3 of the cost for background checks, and application language will need to be updated to reflect the \$30.00 cost. The Board confirmed with Executive Director Cox that the Palm Reader is mailed to every household and business on the Island in late April, with a focus on Summer Reading Program, and in the Fall, around Thanksgiving.
11. **Director's Report: (attached)** Executive Director Cox provided a Library update for the Board: The Library has received a donation of 850 art books from Mr. Rauchenberg's Captiva property. The books will be valued. Commissioner Vinciguerra reported that she has an interested party to assist with valuation and bar coding of the books. The Library has re-established relations with Better World Books and can use them as a source for selling or rehoming discarded or donated books, of which the Library would receive 20% from the sale of each book.

The parking lot solar lights did not pass the final inspection by the City due to the bird deterrents at the top of the lights. Streetleaf will return to correct the issue and to

implement a cleaning schedule. Assistant Director Hussey and Staff Baker worked to remove rebar and concrete from the old light fixtures for safety concerns.

Betty Anholt, our local historian, agreed to be recorded for archives for the Library's Oral History Project. Betty had the opportunity to interview Porter Goss recently for the Library's archives.

Welcome to Kristin Van Olst, our new Marketing & Community Outreach Coordinator.

Assistant Director Danny Hussey reported that e-Rate is back on track with \$6,993 recouped.

Executive Director Cox reviewed statistics for the Board highlighting Digital Collection Usage: Hoopla, Kanopy, OverDrive. She will research with other libraries what they are doing for their platforms including the use of Cloud Library.

Executive Director Cox reported that National Library Week is April 19-25th. She would like to do something for Staff.

The Library will be collaborating with other Southwest Florida Library Network (SWFLN) libraries in shared themed marketing efforts for National Library Week, utilizing locally designed marketing flyers instead of the standardized graphics produced by ALA.

12. Foundation Update: Director Cox updated the Board that the Foundation has two (2) new members, Linda Hines and Jodie Naber. The next Foundation meeting will be held in April.

13. Board Comments: Commissioner Zahorchak questioned outlet repairs voicing that 30% of additional outlets were deleted from the Reimagine design. Executive Director Cox and Assistant Director Hussey stated that this is on their radar.

Commissioner Greggs reported that she had several very positive comments about the library and in particular about the Children's area and how very helpful Eden was to the person chatting with her.

14. Next Meeting Date: March 26, 2026 @ 9:00 AM

15. Adjourn: The meeting was adjourned at 11:11 A.M.

