

Board of Commissioners Regular Meeting

January 26, 2023

1. **CALL TO ORDER:** The meeting was called to order by Commissioner Congress at 10:05 am

2. **ROLL CALL:** Commissioners Present:
Melanie Congress, Chair
Nicole McHale, Vice Chair
Sandy Zahorchak, Treasurer – late arrival
Linda Uhler, Secretary
Barbara Ruben
Commissioner Excused: Roy Gibson
Susan Holly

A physical quorum is confirmed.

Staff Present: Margaret Mohundro, Executive Director
Duane Shaffer, Assistant Director
Cathy Cameron, Clerk

3. **SETTING OF AGENDA:** The Agenda was set as presented.

4. **PUBLIC COMMENT:** Chair Melanie Congress invited public comment. There was none.

5. **SECRETARY'S REPORT:** Commissioner Uhler presented the Minutes from December 15, 2022, which were accepted as presented.

6. **TREASURER'S REPORT:** Commissioner Zahorchak reported that the District has 1.8 mil in the bank; bills are coming in regarding Hurricane Ian; District may see an impact on tax income resultant of Hurricane Ian and tax refund and may see adjustments forthcoming; Commissioner Uhler suggested a possible call to the Tax Collector's office to obtain information on adjustments and Commissioner Congress will look into this.

7. **DIRECTOR'S REPORT:** Executive Director Margaret Mohundro recapped Library happenings: Generator will need to be replaced and Staff is pricing now – FEMA may assist with payment; new cataloguing system is forthcoming; a payment in the amount of \$171,294.84 was received from the insurance Preferred Government Trust for hurricane damages for which there is a deductible of \$355,527 for named storm; Air conditioning units (2) were damaged and replacements will be outside of First Onsite; Library is replacing mini-split air conditioning units already; records are being kept on all repairs/replacements for insurance submission; elevators are still down and Staff will assist patrons in need; replacements/repairs include Lobby area, staff breakroom, restrooms, cabinetry; Montgomery cabinets and other Library vendors are being researched; First Onsite can order cabinetry, but due to "custom build" and current supply, it may take 1-1/2 years to receive.

First Onsite summary proposal was recapped by Executive Director, they are FMA conforming and work with the insurance company. A payment in the amount of \$134,470 has been paid for Phase I.

A motion was made by Commissioner Uhler, seconded by Commissioner Zahorchak, accepting the proposal from First Onsite as presented. The motion passed unanimously by voice vote.

Tool Shed – new tool kits are available to patrons for check out; Board would like to have updates regarding Staff from Executive Director; Assistant Director Shaffer added that some Staff are working every day and dealing with home damages; Staff Hussey came out early to get the chillers up and running after the storm; mail is coming back to the Island soon; Author Series will not be held this year, but all three (3) authors have received deposits and will reschedule for next year; new chairs and racks are being ordered with a possible grant from the Sanibel Public Library Foundation, Inc.; IT items, conference room tables, and other items damaged or lost in the storm are being replaced as needed; debris removal estimates have been procured for behind building and including stump grinding; Plaza is on hold for now; Library has several good candidates for open positions; New IT Computer Coach has joined Staff, Andrew Dyen-Shapiro; Staffers Margie Klein and Wendy Lambrix have both announced their retirement at the end of April; working to expand Library hours.

8. **BOARD COMMENTS:** Commissioner McHale confirmed legal update is scheduled for February meeting.
9. **FOUNDATION UPDATE:** Executive Director Mohundro is keeping in touch with major donors.
10. **ADJOURNMENT:** Commissioner Congress adjourned the meeting at 12:20 P.M.

Upcoming Meeting Dates:

Thursday, February 23, 2023 @ 9:30 A.M.

Thursday, March 23, 2023 @ 9:30 A.M.



Linda Uhler, Secretary
/cac