

Sanibel Public Library District

770 Dunlop Road

Sanibel, FL 33957

239.472.2483

www.sanlib.org

Agenda
Board of Commissioners
Special Meeting
Thursday, July 18, 2024 1:00 P.M.

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| 1. Call to Order | Uhler |
| 2. Roll Call | |
| 3. Discussion of Candidates for Executive Director | |
| 4. Chair Remarks | Uhler |
| 5. Adjourn | Uhler |

Bradbury Miller | Associates |

*3513 E. Harvard Blvd., Canton, OH, 44709
330.224.9177*

July 2, 2024

Sanibel Public Library
770 Dunlop Road
Sanibel, FL 33957

Dear Board of Directors,

This document is to confirm that the Sanibel Public Library Board of Directors have requested that our agreement be amended to reflect a change in service level. The initial agreement specified a 'full search process – virtual consultant presence only.' With this change request, BMA will now provide the full search process with the inclusion of a consultant being on-site at the Sanibel Public Library on the day(s) of the final interviews. This Board decision was communicated via telephone in a conversation between Board Chair Linda Uhler and BMA President Karen Miller on June 27, 2024.

The original agreement dated March 29, 2024, and signed by Library Board Chair Nicole McHale on April 28, 2024, outlined a full executive search process for a flat fee of \$32,000 and full executive search process with the virtual option for a flat fee of \$29,000. The Library paid a retainer fee of \$10,000. The updated final invoice amount will be \$22,000.

Many thanks,

Karen E Miller
President and Owner
Bradbury Miller Associates (BMA)